

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre
Date: Thursday 5 January 2017
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

| | |
|--------------------------------|------------------------------|
| Andrew Davis (Vice-Chairman) | Warminster East |
| Fleur de Rhé-Philippe | Warminster Without |
| Keith Humphries | Warminster Broadway |
| Christopher Newbury (Chairman) | Warminster Copheap and Wylde |
| Pip Ridout | Warminster West |

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered

Time

Please note these timings are approximate only

1. **Chairman's Welcome and Introductions**

7.00pm

The Chairman will welcome those present to the meeting.

2. **Apologies for Absence**

3. **Minutes** (*Pages 7 - 12*)

To approve and sign as a correct record the minutes of the meeting held on 3 November 2016 (*copy attached*).

4. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements** (*Pages 13 - 14*)

The Chairman will introduce the Announcements included in the agenda and invite any questions.

- Warminster Health and Wellbeing Fair Friday 31 March 1.30pm – an event hosted by the Health and Wellbeing group of the Warminster Area Board. Exhibitions, displays, information and advice will be available on the day from a range of Health and Wellbeing providers. There will also be an opportunity for the providers to spend time networking. The aim is to improve knowledge and uptake in Warminster and the villages of the wide range of health and wellbeing support available and for providers to better co-ordinate their services.
- Rural Crime Partnership for Wiltshire and Swindon

6. **Updates from Partners** (*Pages 15 - 30*)

To receive updates from any of the following partners:

- Wiltshire Police
- Dorset & Wiltshire Fire and Rescue Service
- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives

Some written updates have been received and are included in this agenda.

7. **Safe & Well Visits**

To receive a presentation from Natasha Viljoen, Dorset & Wiltshire Fire & Rescue Service, to talk about Safe and Well visits.

8. **Our Community Matters (Joint Strategic Assessment) Event 22 November** *(Pages 31 - 84)*

To receive a report and results from the event.

9. **Police & Crime Commissioner Precept Consultation**

A video updating on OPCC priorities and precept proposals for 2017/18.

10. **Local Youth Network Update and Youth Activities Grant Applications** *(Pages 85 - 90)*

- i. Update
- ii. Grants

11. **Neighbourhood Task group**

To receive a presentation from Cllr Pip Ridout.

12. **Health & Wellbeing Group** *(Pages 91 - 100)*

- i. Update Report
- ii. Expenditure Request

13. **Warminster Regeneration Working Group**

To receive an update.

14. **Community Area Transport Group (CATG)** *(Pages 101 - 112)*

To receive the notes from 6 December meeting including proposed expenditure.

15. **Area Board Funding - Community Area Grants** *(Pages 113 - 114)*

To consider applications for funding from the Community Area Grants Scheme.

16. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17. **Future Meeting Dates**

9pm

The next meetings of the Warminster Area Board will be on:

- **2 March 2017 – Warminster Civic Centre - Please note the earlier start time of 3.30pm**
- **20 April 2017 – Warminster Civic Centre**

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MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre
Date: 3 November 2016
Start Time: 7.00 pm
Finish Time: 8.15 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services Officer)
Jacqui Abbott (Community Engagement Manager)
Barry Pirie (Associate Director for People and Business)
Janette Bowra (Local Youth Facilitator)

Town and Parish Representatives

Warminster Town Council (Heather Abernethie, Steve Jefferies, Sarah Jefferies)
Chitterne Parish Council (Mike Lucas)
Maiden Bradley with Yarnfield Parish Council (Steve Jefferies, Sarah Jefferies)
Upper Deverills Parish Council (Bridget Beattie)

Partners

Older Peoples Champion
Carer's Champion
Wiltshire Police
Wiltshire Fire and Rescue Service
Community Area Partnership

Total in attendance: 30

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|--|
| 1. | <u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves. |
| 2. | <u>Apologies for Absence</u> There were no apologies. |
| 3. | <u>Minutes</u> Decision The minutes of the previous meeting were agreed as a correct record and signed by the Chairman. |
| 4. | <u>Declarations of Interest</u> There were no declarations of interest. |
| 5. | <u>Chairman's Announcements</u> The Chairman made the following announcements: <ul style="list-style-type: none"> • The Our Community Matters Event would be taking place on the 22 November 2016. • The warm and Safe initiative, included in the agenda, was referred to. |
| 6. | <u>Updates from Partners</u> Some written updates had been received before the meeting and were included in the agenda. Police The report included in the agenda was referred to. Fire The report included in the agenda was referred to. It was noted that it was a shame that more town and parish councils did not send in updates. If they did more parishes could join up projects and work together. |
| 7. | <u>Local Youth Network Update and Youth Activities Grant</u> |

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| | <p>Update</p> <p>Janette Bowra, Local Youth Facilitator, informed the Area Board that the following actions had taken place:</p> <ul style="list-style-type: none"> • Attended local schools to understand youth provision needs • Looked at potential projects • Spoken with groups in the area to understand the current provision and encourage groups to apply for funding • From the 17th November a street based youth team would be out in Warminster. <p>Grant</p> <p>Decision</p> <p>Bowman of Warminster was awarded £826.88 which would enable 13 to 19 young people with disabilities and with special educational needs to experience archery for free.</p> |
| 8. | <p><u>Wiltshire Citizens Advice</u></p> <p>Suzanne Wigmore, Chief Executive of Wiltshire’s Citizens Advice, gave a presentation on Wiltshire’s Citizens Advice services in and around Warminster. The key points were:</p> <ul style="list-style-type: none"> • An overview was given of the aims and services offered • Key statistics were presented for 2015/2016 • It was found that most people preferred to call the service rather than meet face to face which has enabled them to adapt to this demand and save money • The structure of the organisation and how the services worked was presented • There was a drop in centre in Warminster on Tuesdays 10am to 1pm • Key facts were given of how the service impacted lives • A new webchat facility was currently being rolled out which they hoped would enable more members of the public to use the service • Outreach centres were being run in the rural villages but they had been difficult to maintain as not many people would attend and the view is that an appointment centre would work best. <p>The Chairman thanked Suzanne for the presentation.</p> |
| 9. | <p><u>Cornerstone, Warminster</u></p> <p>Geoff Samways, Cornerstone, gave a presentation on the support that Cornerstone offered to Warminster and the surrounding villages. Key points</p> |

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| | <p>included:</p> <ul style="list-style-type: none"> • Cornerstone had been running for two years and has seen an increase in the number of people using the services • A volunteer group which helped people with any problems they may have • A grant received from the Area Board had helped increase the services offered • A mobile cornerstone had been set up to go out into the villages as realised many people were unable to reach the service. Volunteers of Cornerstone also visited hospitals to identify up and coming needs before they occurred • The service was looking for more volunteers. <p>Some questions were asked about the overlap in services provided and the low percentage of over 60s. It was noted that Cornerstone offered help with small practical issues and give advice where the professionals were unable to give their time. The low percentage of over 60s was unexplainable.</p> <p>The Chairman thanked Cornerstone for their presentation.</p> |
| 10. | <p><u>Warminster & District Food Bank</u></p> <p>The item was deferred.</p> |
| 11. | <p><u>Community Area Transport Group</u></p> <p>Decision</p> <p>To approve schemes:</p> <ul style="list-style-type: none"> • 4829/ 4809 - Heytesbury Tytherington Road speed limit changes • 4827 - Sturford Lane, Corsley to improve visibility and safety |
| 12. | <p><u>Warminster Regeneration Working Panel</u></p> <p>It was noted that discussions are currently taking place with stakeholders and proposed developers. A proposal would be put before the Area Board before putting in any planning application.</p> |
| 13. | <p><u>Health and Wellbeing Panel</u></p> <p>Cllr Keith Humphries referred to the report included in the agenda.</p> <p>Decision</p> <ul style="list-style-type: none"> • To appoint Bernice Robbins as the Carers' Champion • To approve £988 for the Health and Wellbeing Co-ordinator role, which would be hosted by the Community Area Partnership. |

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| 14. | <p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2016/17 Community Area Grant funding:</p> <p>Decision To delegate to the Chairman in consultation with the Community Engagement Manager, the Wylve Coyotes Afterschool Club application, to establish the official figures to agree, and propose 25% of the total requested be funded by the LYN.</p> <p>Reason - The application figures were incorrect, the application met the Community Area Grants Criteria 2016/17 and could be approved under delegated authority.</p> |
| 15. | <p><u>Urgent items</u></p> <p>There were no urgent items.</p> |
| 16. | <p><u>Future Meeting Dates</u></p> <p>It was noted that the next Area Board meeting would take place on the 5 January 2017 at the Warminster Civic Centre.</p> |

Chairman's Announcements

| | |
|---------------------------------|--|
| Subject: | The Rural Crime Partnership for Wiltshire and Swindon |
| Officer Contact Details: | PC 1945 MARC JACKSON or Secretary Joe Power joe.power@wiltshire.pnn.police.uk |

The Rural Crime Partnership for Wiltshire and Swindon (hereafter 'the Rural Crime Partnership') has been established by Wiltshire Police in consultation with the Police and Crime Commissioner (PCC) for Wiltshire and Swindon. The partnership aims to provide governance for, and oversee the delivery of the rural crime strategy. It provides coherence, direction and guidance to the delivery and apportionment of rural policing resources across the county in the context of the Community Policing Model.

The Rural Crime Partnership is chaired by the Head of Crime Prevention, Supt Phil Staynings of Wiltshire Police.

For the purposes of the Rural Crime Partnership, rural crime is defined as "crime that specifically targets and exploits agriculture, wildlife, the environment and heritage".

The government's own statistics identify 97% of Wiltshire's land area as being 'rural' in nature. Rural crime cost Wiltshire businesses and communities £800,000 in the last financial year. National Farmers Union data suggests that rural crime cost the South West region £6.1m in 2015, and year-on-year reporting indicates that this figure increases by 3% annually. Intelligence suggests that a majority of this crime – particularly rural burglaries, theft of agricultural machinery, livestock and metal theft – is Organised Crime.

The aim of the Rural Crime Partnership is to reduce the number of victims of rural crime; improve the confidence of rural communities in reporting crimes knowing that action will be taken; and to reduce offending and re-offending.

The partnership is made up of members from a number of organisations including the National Gamekeepers' Organisation, the National Farmers' Union, and the Country and Land Business Association.

Wiltshire Police encourage all of the rural communities to sign up for their free messaging system, Wiltshire and Swindon Community Messaging. Community Messaging is a system where local officers and their press office send out local police and crime updates by email, text and voicemail. You can sign up for free by visiting www.wiltsmessaging.co.uk. Several recent policing operations have resulted in real successes across rural communities, and we intend to maintain these operations going forward.

You can help. Be aware of rural crime and what constitutes it. Report it – on 101 the non-emergency number, or 999 if there is a crime currently in progress. Subscribe to the Community Messaging system. Volunteer to work with Wiltshire Police in the rural crime area, or perhaps join the Rural Crime Team as a Special Constable.

Members of the Area Boards are cordially invited to the next meeting of the Rural Crime Partnership, and further details can be sourced through the Secretary – joe.power@wiltshire.pnn.police.uk or josephlukepower@gmail.com

Chairman's Announcements

Finally, the Rural Crime Partnership serves the County as a whole, and specific policing issues should continue to be addressed through your Community Coordinators in the first instance.



Warminster Area Board
December 2016

As we move towards the festive period, Wiltshire Police is preparing to launch our annual Christmas campaign on Monday 12 December.

At this time of year, many people across the county will be out celebrating the festivities with friends and colleagues at Christmas parties and as usual we'll be pointing out the dangers not only of drink driving, but drug driving too.

Despite the dangers being well known, some drivers continue to put other people's lives at risk by drinking or taking drugs before getting behind the wheel. Take a few minutes to plan your safe journey home, share a lift with someone who is driving, book a taxi, or if it is safe, arrange to walk home with some friends.

Officers will be out and about throughout the period to offer reassurance and advice, and to help keep everyone safe.

There are of course other dangers at this time of year. Criminals are more than ready to take advantage of some of the more vulnerable people in our society. A lot of people will be out Christmas shopping and this inevitably means more people carrying cash.

We would always advise to:

- Only take out as much money as you need, keep it in a purse or wallet and safely tucked away.
- Never leave your bags unattended, particularly on shopping trollies and be aware of people around you at all times.
- Carry your bag close to you with the clasp facing inwards.
- Keep it zipped up, and make sure your wallet or purse can't be seen.
- Avoid carrying valuables or large amounts of cash and spread your possessions about. For example, consider keeping your mobile phone separate from your keys and your store or credit cards separate from your purse.
- Finally, never carry PIN numbers with any cards.

With an increase in shopping, vehicles can also be a target for thieves as shoppers fill their cars with presents as they visit different shops and shopping centres in Wiltshire. We would always advise to:

- Try to keep shopping out of view, and if you can, take it home as soon as possible.
- In a town centre the safest place to park is in a car park with a Secure Car Park or Park Mark award. Try to park in a well-lit area, even if parking during daylight, it may be dark when you return to your vehicle.
- Lock the doors, windows, boot and sunroof every time you leave your car - however briefly.
- Do not leave anything of value in the vehicle whilst it is unattended. This includes satellite navigation systems, mobile phones, laptops, handbags and jackets. If it is unavoidable, turn all electrical items off and place in the boot.
- Leave the glove compartment open to show there is nothing of value stored within.

More and more people choose to shop from the comfort of their own homes every year and there are plenty of things you can do to stay safe online too:

- Only use well known websites and ones that you trust. Auction sites can be a great way to grab a bargain but remember, if it looks too good to be true, it may well be.
- You don't need to give anyone else your passwords, PINs or any other personal information to shop online. This is your information and yours alone.
- Keep an eye out for scam emails, texts, calls or even people trying to sell things at your door. If in doubt send them away, and call the company they are claiming to be from to double check.
- Avoid viruses, no not coughs and colds – don't open emails from anyone you don't recognise, it could be a scam. You don't always have to enter your information to be at risk.

If you follow our advice to stay safe at parties, shopping and while buying online, we're sure you'll have a Merry Christmas and a Happy New Year.

Follow us on Facebook and Twitter for more information about our Christmas campaign, and for more tips to stay safe this Christmas.

COMMUNITY MESSAGING

We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it.

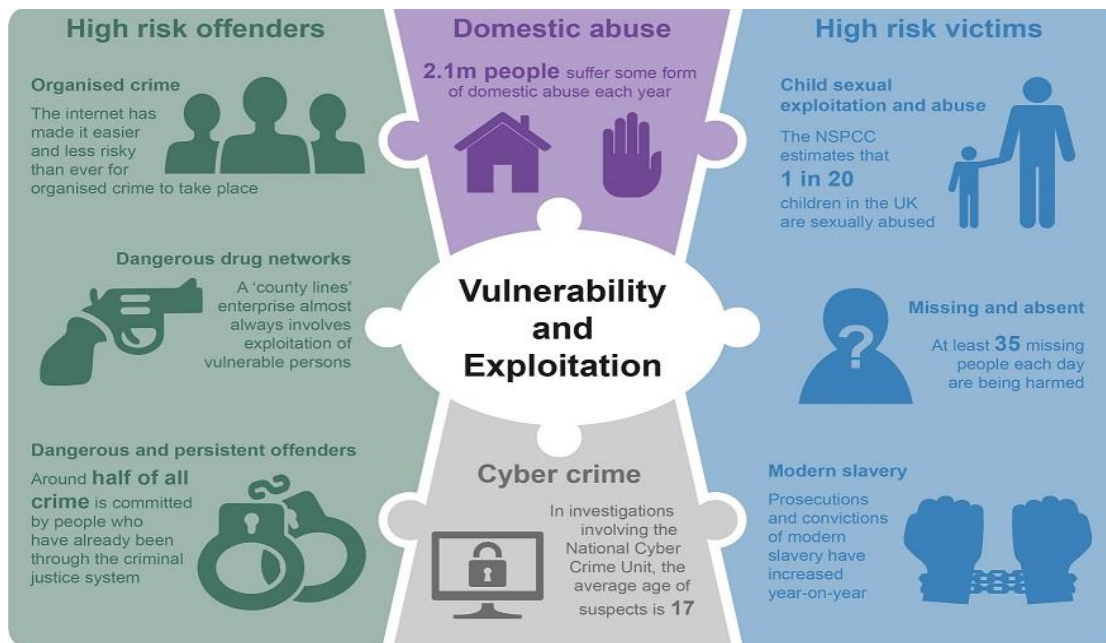
There has been some good feedback from our new way of working using Community Messaging so please sign up and use it.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



CURRENT SECTOR SERIES

Crime Exceptions are the volume of crime that exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

Incidents crimed as 'Vehicle Offences' are showing slightly higher than average, although still well within the limits that we would expect to see. There appears to be no links between any of the offences, with them occurring throughout the Warminster Town and Rural areas, spread out throughout the month. However, we still continue to see reports of handbags being stolen from vehicles.

During November we reported an incident of Criminal Damage to play equipment in Warminster Town Park. As a result four youths aged 13 and 14 were interviewed in relation to the offence. All admitted their involvement in the incident, and have received Youth Cautions.

During November, we reported a number of incidents of Racially Aggravated Criminal Damage in the Portway Lane area of Warminster. Following my previous update that Aaron MARTIN, 28 years, had been charged with a number of Harassment / Public Order and Damage offences, I can confirm that he appeared before Chippenham Magistrates Court on the 24th November 2016 where he was committed to prison for a period of 26 weeks.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Head Insp 2517 James Brain : james.brain@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

Community Coordinator Pc 2446 Charly Chilton : charlotte.chilton@wiltshire.pnn.police.uk

Partner Update for Warminster Area Board

Name of Partner: Warminster Town Council

Date of Area Board Meeting: 5th Jan 2017

Headlines/Key Issues:

- Neighbourhood Plan Made 24th November 2016 following successful referendum. Closing date for legal challenge 5th January 2017.
- Community Asset Transfer of Town Park completed on 21st November 2016. Rob 'Clive' Fear from idverde to be the new park-keeper.
- Town Clerk to retire on 7th April 2017. Closing date for applications 25th November, interviews 14th and 15th December.

Projects:

- Friends of Warminster Park working with young people on future Skatepark Project. Draft plans submitted 15th December.
- Six schools will plant flowerbeds in the park next year.
- Wildflower meadow sown on bank in park and islands cleared for improved habitat.
- Permission being sought for water vole habitat near play area footpath to be moved further downstream to enable repair to erosion of bank.
- Grants being sought for renovation of tennis courts in the park.
- Green Flag application being prepared.

Future Events/Dates for the Diary:

- **18th January: Movie Matinée – Hunt for the Wilderpeople** When a tragedy strikes that threatens to move rebellious child Ricky to another foster home, both he and Uncle Hec (Sam Neill) go on the run in the New Zealand bush. As a national manhunt ensues the newly branded outlaws must face their options: go out in a blaze of glory or overcome their differences and survive as a family.
- **15th February: Movie Matinée – Bridget Jones's Baby** Following her split from Mark Darcy (Colin Firth), Bridget's focus on single life and her career doesn't go quite to plan when she meets a dashing American called Jack (Patrick Dempsey). In an unlikely twist she finds herself pregnant, but with one hitch – she can only be 50 percent sure of the identity of her baby's father. Starring Renée Zellweger.
- **15th March: Movie Matinée – A Street Cat Named Bob** Based on the international best seller this film tells the moving and life-affirming true story of the unlikely friendship between a young homeless busker and recovering heroin addict, James Bowen, and the stray ginger cat named Bob who changed his life. Starring Luke Treadway and Joanne Froggatt.
- **19th April: Movie Matinée – Allied** In 1942 an intelligence officer in North Africa (Brad Pitt) encounters a female French Resistance fighter (Marion Cotillard) on a deadly mission behind enemy lines. When they reunite in London, their relationship is tested by the pressures of war.

- **Regular events at the Civic Centre** (lists available at reception or check website www.warminster-tc.gov.uk for more information):

Mondays

Weekly: Tumbletots; Zumba Gold; Weightwatchers

Fortnightly: U3A Singing for Wellbeing

Monthly: Wiltshire Wildlife Trust (April–October)

Tuesdays

Weekly: Pilates; Warminster and District Stroke Club

Fortnightly: Age UK Fitness and Friendship Club

Monthly: Blood donors

Wednesdays

Weekly: Yoga; Zumba; Rock choir (starting 21st September)

Monthly: Film matinées; U3A monthly meeting

Thursdays

Weekly: Pilates; Karate; Sequence dance

Fridays

Weekly: Zumba Gold

Partner Update for Warminster Area Board

Name of Partner: Horningsham Parish Council

Date of Area Board Meeting: 5th January 2017

Headlines/Key Issues:

Projects:

- Parish Plan Working Group holding a public meeting to discuss the data and form community groups to take the suggested projects forward.
- Play area project seeking further funding to be able to complete the project.
- Adoption of BT phone box opposite the Bath Arms

Future Events/Dates for the Diary:

- Date of the next meeting is the 12th January 2017 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.

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Partner Update for Warminster Area Board

Name of Partner: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 5th January 2017

Headlines/Key Issues:

- Community Emergency Plan and equipment in place ready for any emergencies. Community Defibrillator Training evening, well attended.

Projects:

- Working with the Community Pay Back team to have the Church Street railings repainted.
- Village Design Statement: examples being collated to decide on the format and implementation of the consultation.
- Refurbishment of play equipment
- Website review and update

Future Events/Dates for the Diary:

- Date of the next full council meeting will be Tuesday 10th January 2017; the meeting will start at 7.30pm. All are welcome to attend.

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Partner Update for Warminster Area Board

Name of Partner: Upper Deverills Parish Council

Date of Area Board Meeting: 5 January 2017

Headlines/Key Issues:

The Council had been told that if they installed the appropriate poles Speed Indicator Devices could be sited in the villages. Having spent over £600 on the new poles the Council is extremely disappointed to learn that none of the SIDs work and therefore they will not be deployed in the villages. The Parish Council feel that the County Council have not honoured they commitment on this project and this has lead to the waste of public monies.

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Projects:

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Future Events/Dates for the Diary:

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Partner Update for Warminster Area Board

Name of Partner: CHAPMANSLADE PARISH COUNCIL

Date of Area Board Meeting: 5 January 2017

Headlines/Key Issues:

A New Plan for Chapmanslade

The last major plan for Chapmanslade was set out more than 12 years ago and given the title CHAPCAP (Chapmanslade Community Action Plan). It resulted in many positive initiatives, improvements and activities happening around the village. (for example; the children's playground, a youth club, Speed Watch group, tree and hedge planting, Neighbourhood Watch, recycling and more) One of the reasons CHAPCAP was so successful was because many volunteers helped in the process and everyone in the village could be involved.

We're doing it again!

CHAPCAP worked because a wide cross section of the village was involved generating ideas and discussion. The Parish council has decided to repeat the process but the intention this time around is to create a 'rolling plan' where the achievements and results are reported back to residents and the plan is revisited and revised every 3 or 4 years.

Following a meeting attended by village residents in September, a steering committee has been established and has developed a strategy and a detailed plan for engaging with the community. Consultation is being carried out in a number of ways to identify local need and aspirations. A webpage has been developed (<http://www.chapmanslade.org.uk/index.php/new-village-plan>) making the whole process open and transparent to all.

The results of the consultation will then be analysed and fed back to the community. This will help us determine the appropriate type of plan to best cater for the community's needs - ie Neighbourhood Plan, Parish Plan or Community Action Plan.

It is hoped to have the plan up and running by the end of 2017.

Phil Jefferson, Parish Council Chairman

Adam Oakley, Steering Committee Chairman

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Area Board Update - December 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

What are your views, and experiences, of care at the end of life?

Over four thousand people die each year in Wiltshire and most are older people who had been living with a chronic condition. More people in Wiltshire are dying at home or in a hospice. With only 'one chance to get it right' it is vital that the right services exist and meet people's needs including unpaid carers. Healthwatch Wiltshire has been supporting NHS Wiltshire Clinical Commissioning Group and Wiltshire Council to find out people's views and experiences in order to refresh the Wiltshire End of Life Care Strategy. A report based on our engagement and to inform the new strategy will be published in the New Year. Contact us to find out more and to share your views of health and care services.



Accessing Your Care Your Support Wiltshire (YCYSW)

The YCYSW information directory is aimed at adults who want to find out about health and social care in Wiltshire. Local information can help you make choices, e.g. whether you're looking after an older relative, or managing a long-term condition yourself that affects your ability to do some of the activities of daily living.



Your local information and support site for Health and Social Care

www.yourcareyoursupportwiltshire.org.uk

However, some people can't or don't want to go online. That's OK, there are plenty of ways to use the internet without having to take a course or buy a computer or smartphone. Libraries have internet access and people to get you going; the kids and grandkids can show you how; health or social care workers who come to see you can access the internet at the office, and sometimes on the go.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Whether it's an online self-referral, a Carers Emergency Card, Direct Payments information or services available in your area, you or someone you know can find it on YCYSW.

The site is geared up to be printed off - using 'MyPad', the Guides, and the print icon when you have search results. Also, PDFs of each information page have been created by the content team. The Easy Read information pages are also optimised for print.

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WILTSHIRE COUNCIL
WARMINSTER AREA BOARD

5 January 2017

**Warminster 'Our Community Matters'
Local priorities for action**

1. Purpose of the Report

To update members on the outcome of the 'Our Community Matters' Joint Strategic Assessment event held on 22 November and to recommend that the Area Board endorses the outcomes.

2. Background

The Warminster 'Our Community Matters' event was held on 22 November at Warminster Civic Centre. Around 80 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area
- Provide the Council and partners with a clear focus for local actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

3. **Priorities identified**

The following documents set out the outcomes of the meeting and the priorities identified:

- Online video - achievements over the last two years view [here](#)
- Appendix 1 - summary of issues identified by the research
- Appendix 2 - priorities agreed at the event
- Appendix 3 – potential projects & initiatives identified

4. **Moving forward with community-led action**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to facilitate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and to target resources to support community-led initiatives around these themes and issues.

5. **Recommendations**

- (1) That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works with partners to facilitate local action to tackle those priorities.
- (2) That the Area Board requests that the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and any other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- (3) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.
- (4) That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.

- (5) That the Board considers appointing a lead member to champion any priority (priorities) adopted.
- (6) That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.
- (7) The Area Board expresses its thanks to the people who gave their time to participate in the event.

Report Author: Jacqui Abbott, Warminster Community Engagement Manager
Tel: 07771 844 530
E-Mail jacqui.abbott@wiltshire.gov.uk

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Your Community

Warminster Community Area

Population

Warminster Community Area has an estimated population of 24,667 persons



0-17 Yrs

20% of people are aged 17 or below

18-64 Yrs

57% of people are of working age, between 18-64 years

65+ Yrs

23% of people are aged over 65 years

(1)

Life Expectancy



Warminster Community Area 81 Yrs

Wiltshire 81 Yrs



Warminster Community Area 84 Yrs

Wiltshire 84 Yrs

(2)

Deprivation

4% of Wiltshire residents live in some of the most deprived areas nationally. No residents in Warminster Community Area live in areas of high deprivation

30% of Wiltshire residents live in some of the least deprived areas nationally. 24% of residents in Warminster Community Area live in areas of very low deprivation

(3)



Health, Wellbeing and Leisure

Warminster Community Area

Health Improvement

In 2014/15, 34% of 10-11 year olds in Warminster Community Area were obese or overweight. This is higher than England (33%) and equates to over 1 in 3 children in Year 6 (1)



43% of infants in the Community Area were partially or totally breastfed at 6-8 weeks in 2015/16 compared to 50% across Wiltshire (2)

45% of 40-74 year olds offered an NHS Health Check received one 2013/14 - 2015/16 compared to 48% across the county (3)

NHS Health Check



The incidence of skin cancer in the Community Area, at 33 per 100,000 persons, is above the Wiltshire rate of 28.5 per 100,000 (4)

Health Protection

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In 2015/16 43% of people at particular risk from the impact of flu and 41% of pregnant women in Warminster Community Area received the flu vaccination (6)

Mortality

(7)

The mortality rate from cancer in under 75 year olds in Warminster Community Area at 118 per 100,000 persons is slightly higher than that across Wiltshire (110 per 100,000)





Children and Young People

Warminster Community Area

Children in Need

10.6% of children and young people under 20 in Warminster Community Area live in low income families. This is the same as the average across Wiltshire (10.6%) (1)



The rate of 0-18 year olds supported by a Common Assessment Framework (CAF) in Warminster Community Area in 2015 was 19 per 10,000 compared to 34 per 10,000 across Wiltshire (2)

The rate of 0-25 year olds supported by Children's Social Care (CSC) in Warminster Community Area in 2016 was 318 per 10,000 compared with 282 per 10,000 throughout Wiltshire (3)

Education and Pupil Achievement



In 2015, the percentage of children achieving level 4 or above in reading, writing and mathematics at the end of primary school was higher in Warminster Community Area (81%) than across Wiltshire (80%) (4)

In 2015, the percentage of young people achieving 5 or more GCSE's including English and Maths at grades A*-C at the end of secondary school was higher in Warminster Community Area (67%) than across Wiltshire (61%) (5)





Older People

Warminster Community Area

Older People



42% of the population over the age of 65 in Warminster Community Area are at a higher risk of social isolation compared to 35% across Wiltshire (1)

85+ Years

3.3% of the population in Warminster Community Area are over the age of 85 years, 34% are males and 66% females. (4)

77% of persons estimated to have Dementia in Warminster Community Area have been diagnosed with the condition compared with 67% in Wiltshire (2)

Carers



11 per 1,000 persons under 65 in the Community Area are unpaid carers. This is the same as throughout Wiltshire (11 per 1,000 persons)

In 2014/15, the rate of hospital admissions due to falls in persons over the age of 65 in Warminster Community Area (1,953 per 100,000 persons) was higher than in Wiltshire (1,880 per 100,000) (3)



39 per 1,000 persons over 65 in the Community Area are unpaid carers. This is in line with that across Wiltshire (39 per 1,000 persons)



(5)



Community Safety

Warminster Community Area

Safer Communities



In 2015/16, the rate of reported anti social behaviour in Warminster Community Area was 14 reports per 1,000 persons. This is lower than Wiltshire (19 per 1,000) and is a reduction when compared to 2014/15 (19 per 1,000) (1)

In 2015/16, over 30 referrals to Community Resolution, a mechanism used to manage cases of anti social behaviour, were made from Warminster Community Area (2)



In 2015/16, the rate of reported domestic abuse in Warminster Community Area was 6 incidents per 1,000 persons. This is slightly lower than Wiltshire (7 per 1,000) yet a rise when compared to 2014/15 (5 per 1,000) (3)



Substance Misuse



There are over 1,500 premises licensed to sell alcohol in Wiltshire, 5% of them (77 premises) are in Warminster Community Area (4)

In 2014/15, rates of alcohol related hospital admissions were higher in Warminster Community Area (2,028 per 100,000 persons) than across Wiltshire (1,905 per 100,000) (5)



Road Safety

Reported road traffic collisions in Wiltshire have risen by almost 30% between 2010-2014.

In 2015, 61 road traffic collisions were reported in Warminster Community Area, the eighth highest number of RTCs reported across all 20 Community Areas (6)





Housing

Warminster Community Area

Local Housing



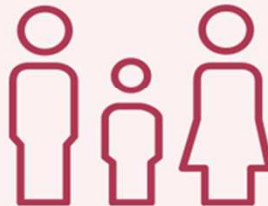
11.9% of households in Warminster Community Area are socially rented compared to 14.7% across Wiltshire (1)



Between April 2013 and March 2016, 86 affordable homes were completed in Warminster Community Area (4)

In September 2016 there were 86 families in Warminster Community Area awaiting social housing.

There is a higher demand for 3 bedroom properties from persons on the housing register in this area (29% of requests) compared to across Wiltshire (19%) (2)



Between 2014-16, over 400 homes were adapted to help older residents and persons with disabilities live independently in their own homes, over 5% of these were in Warminster Community Area (5)



Property Prices

It is estimated that the number of households affected by the 2016 Benefit Cap will be similar in Warminster Community Area (19 per 10,000 households) to Wiltshire as a whole (19 per 10,000 households) (3)



The average house price in Warminster Community Area is £196,000, lower than the Wiltshire average of £230,000 (6)



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Warminster Community Area

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26% of Warminster Community Area is classified as either as a Site of Scientific Interest or a County Wildlife Site. Wiltshire has 168 SSIs and 1,560 County Wildlife Sites, covering 15% of the Local Authority Area (1)

Local Emergency Plan



A community resilience workshop in the Warminster Community Area brought people together to consider local emergency plans. Since then 2 local parish plans have been completed (3)

River Quality

In 2015, samples taken from the River Wylde at the monitoring station in Warminster Community Area were rated as 'poor' by the Environment Agency (2)



Waste and Recycling



In 2015/16, over 760 kgs of waste was collected per household from the West Area Collection Zone incorporating Bradford on Avon, Melksham, Trowbridge, Warminster and Westbury Community Areas. 41% of this was recycled or composted (4)



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Warminster Community Area

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Local Traffic

Average daily traffic has decreased by 2% in Warminster Community Area since 2007 (2)



Parking

The usage of car parks owned by Wiltshire Council in Warminster Community Area was 24.8% in 2015. This is lower than the average usage across Wiltshire (52.9%) (3)





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Warminster Community Area

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According to a 2014 survey of local businesses, the biggest two employment sectors in Warminster Community Area are financial/insurance services and hospitality (1)

0.8% of people of working age in Warminster Community Area receive Jobseekers Allowance. This is similar to Wiltshire (0.8%), yet lower than England (1.8%) (2)



0.6% of people aged 18- 24 years in Warminster Community Area receive Jobseekers Allowance. This is lower than Wiltshire (1.7%) and England (2.5%) 66% of this group are young women (2)

18-24

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In 2015/16, 10% of retail units in Warminster Community Area were vacant compared to 12.4% nationally

55% of units in Warminster Community Area are shops - this does not include restaurants, pubs, or professional services



(3)

Local Developments



The Warminster Neighbourhood Plan was adopted by the Council in November 2015.

(4)



Culture

Warminster Community Area

Cultural Assets



Warminster Community Area is home to 2 museums, 159 scheduled monuments, 723 listed buildings and 25 venues hosting cultural programmes



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Our community matters

Warminster

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Welcome

Page 46

Councillor Andrew Davis
Chair, Warminster Area Board



Introduction

Page 47

Jacqui Abbott
Community Engagement Manager



Tonight's programme

Page 48

- What have we achieved over the last two years
- What is the data telling us about our community today?
- Session 1 – priorities
- Session 2 – voting
- Session 3 – local action planning
- Close



What have we achieved together over the last two years?

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What is the data telling us about our community today?

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Your Community Warminster Community Area

Population

Warminster Community Area has an estimated population of 24,667 persons



20% of people are aged 17 or below

0-17 Yrs

Page 52

18-64 Yrs

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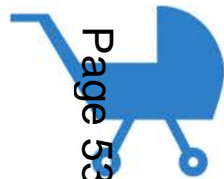
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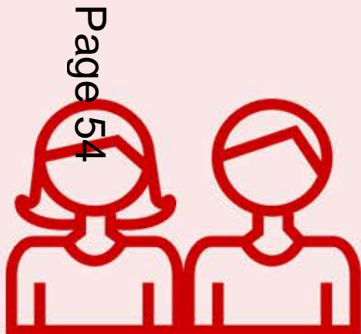


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Warminster Community Area

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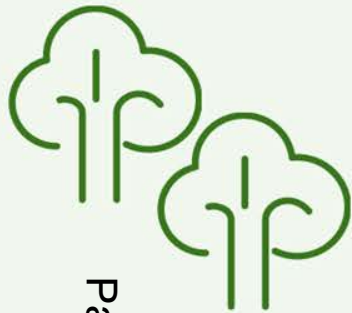
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Page 58

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Workshop session 1

Priorities

Page 62

Using the lists provided agree the top three priorities for our area (20 minutes)



Workshop session 2

Voting

Having heard what our table experts think, please choose your own top three priorities in each theme (20 minutes)

Page 63



Children and young people

| | | |
|----|--|--------|
| 1. | Child poverty | 28.38% |
| 2. | Special educational needs and disability | 27.03% |
| 3. | Educational attainment | 18.92% |
| 4. | Mental and emotional health | 59.46% |
| 5. | Positive leisure time activities | 43.24% |
| 6. | Childhood obesity | 41.89% |
| 7. | Teenage pregnancy | 4.05% |
| 8. | Job prospects | 48.65% |

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Community safety

| | | |
|----|---------------------------|--------|
| 1. | Anti-social behaviour | 31.51% |
| 2. | Domestic violence | 49.32% |
| 3. | Alcohol and drug abuse | 26.03% |
| 4. | Protecting the vulnerable | 76.71% |
| 5. | Highway safety | 43.84% |
| 6. | Emergency planning | 5.48% |
| 7. | Social cohesion | 28.77% |
| 8. | Rural crime | 17.81% |

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Culture

- | | | |
|----|---|--------|
| 1. | Participation in arts, crafts and culture | 58.67% |
| 2. | Affordable access to cultural activities | 37.33% |
| 3. | Arts, crafts and heritage economy | 5.33% |
| 4. | Library use | 41.33% |
| 5. | Local history | 10.67% |
| 6. | Local landscape and heritage | 30.67% |
| 7. | Diversity and social inclusion | 65.33% |
| 8. | Cultural and arts venues | 40% |

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Economy

| | | |
|----|-------------------------------------|--------|
| 1. | Employment opportunities | 37.33% |
| 2. | Training and skills | 60% |
| 3. | Apprenticeships and work experience | 45.33% |
| 4. | Inward investment | 6.67% |
| 5. | Support for existing businesses | 46.67% |
| 6. | Debt and financial inclusion | 8% |
| 7. | New business creation | 26.67% |
| 8. | Broadband and digital | 56% |



Environment

| | | |
|----|-------------------------------|--------|
| 1. | Wildlife and biodiversity | 30.67% |
| 2. | River quality | 14.67% |
| 3. | Recycling rates | 46.67% |
| 4. | Protecting the countryside | 60% |
| 5. | Flooding | 65.33% |
| 6. | Fly tipping and litter | 34.67% |
| 7. | Improving rights of way | 18.67% |
| 8. | Countryside crafts and skills | 10.67% |



Health, wellbeing and leisure

| | | |
|----|--|--------|
| 1. | Obesity (children and adults) | 40.54% |
| 2. | Mental health | 32.43% |
| 3. | Physical activity and healthy lifestyles | 77.03% |
| 4. | Skin cancers | 4.05% |
| 5. | NHS Health checks and vaccinations | 45.95% |
| 6. | Health inequalities | 22.97% |
| 7. | Support for carers | 66.22% |
| 8. | Breast feeding, pre and post natal care | 4.05% |



Older people

- | | | |
|----|--------------------------------------|--------|
| 1. | Dementia | 24% |
| 2. | Social isolation and loneliness | 77.33% |
| 3. | Support for carers | 25.33% |
| 4. | Independent living | 26.67% |
| 5. | Safeguarding the vulnerable | 58.67% |
| 6. | Positive activities for older people | 28% |
| 7. | Avoiding emergency admissions | 6.67% |
| 8. | Poverty | 40% |

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Transport

- | | |
|---------------------------------|--------|
| 1. Road improvements | 55.41% |
| 2. Reducing car use and traffic | 41.89% |
| 3. Access to public transport | 58.11% |
| 4. Cycling and walking | 33.78% |
| 5. Speeding and road safety | 48.65% |
| 6. Highway infrastructure | 20.27% |
| 7. Air quality | 12.16% |
| 8. Street cleaning | 20.27% |

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Our community and housing

| | | |
|----|----------------------------------|--------|
| 1. | Deprivation and poverty | 58.11% |
| 2. | Volunteering | 16.22% |
| 3. | Homelessness | 29.73% |
| 4. | Affordable housing | 71.62% |
| 5. | Diversity and inclusion | 14.86% |
| 6. | Community events and activities | 29.73% |
| 7. | Digital engagement and broadband | 47.3% |
| 8. | Fuel poverty | 14.86% |

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Workshop session 3

Action planning

Page 73

Using the idea cards, select projects you think would work in our area (35 minutes)



Find out more and get involved

Page 74

www.wiltshirejsa.org.uk



Closing remarks

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Councillor Andrew Davis
Chair, Warminster Area Board



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APPENDIX 3

Potential projects identified at Warminster Event 22 November

The following ideas were identified on each of the tables as potential projects to address the priorities set:

Children and Young People

| | |
|-------------------|---|
| Forest Schools | Children use woodlands as outdoor class rooms learning about wildlife, woodland management, ecology and biodiversity. |
| Graffiti wall | Somewhere for spray can artists to display their works without fear of prosecution or annoying the neighbours. |
| Green team | Young people involved in various environmental projects and fun activities in the great outdoors. |
| Juice bar | Young people making smoothies and selling them within an organised school environment. Healthy drinks, business skills and work experience all in one healthy project. |
| Juiced | Young people started a business initiative to gather apples that have fallen from trees from locals residents, turn them into juice and sell for fund raising purposes. |
| Project Inspire | Using inspiring projects to re-introduce young people back into learning. Can be almost anything, but often involves environmental or work based projects. |
| Salamander | Holiday scheme run by the Fire and Rescue Service aimed at providing activities for young people with serious life challenges. |
| | |
| Skateparks | Provide enjoyable physical activities for young people and can also be a good way to engage young people in the design, build and management of facilities. |
| Skills4Life | Workshops run for young people, providing info and help with understanding and planning for careers, finances, budgeting, cooking, housing etc |
| SPLASH! | Targeted diversionary activities for young people experiencing life challenges. Coupled with advice and support services to help young people make positive choices. |
| Street Cup | A range of urban street based games and competitions. A street is closed to enable competitions to take place during a day of activities. |
| The Big Buzz | A village or community comes together to create rich wildflowers areas including gardens and meadows around playgrounds and public spaces. Schools can be involved. |
| The Onion Shed | Cycle groups adopt a local school and offer after school workshops on everything from maintenance, and cycle skills to safety and navigation. |
| Time Credits | An hour for an hour. Rewards those who volunteer with an hour's worth of credit to be 'spent' on a range of local activities. Encourages new volunteers and provides a 'thank you,' |
| Young Advisors | Young people aged 15-21, who work with community leaders and decision makers to engage young people in community life, local decision making and improving services. |
| Young ambassadors | Young adults trained to offer advice and support for younger people. Generally they work on a self employed basis being paid for the hours they put in. |

Community Safety

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| Action on traffic | Villages and towns focus on traffic issues, looking at how to tackle speeding, congestion, dangerous parking with a view to changing driver behaviour and improving safety. |
| Breakthrough | Self confidence and personal resilience skills for young people, helps combat loneliness, health issues, family worries and bullying. |
| Community CCTV | Local CCTV schemes managed by the community can help create safer places and reduce fear of crime. Can include mobile units to target specific issues - such as fly tipping. |
| Community safety partnerships | Residents of a settlement come together to work with schools, police and other partners to address safety concerns with positive community-led actions. |
| Community Speedwatch | Local people report concerns, initiate speed surveys and then undertake roadside speed checks with support from the police and the council. |
| First Responders | Local volunteers trained and equipped with emergency kit, working on a rota to respond to emergency situations such as accidents and cardiac incidents. Can provide vital care while ambulance mobilised. |
| Key-ring | People in need linked by telephone to one person who can respond in times of need. Coordinators trained responders and able to signpost quickly when the need arises. |
| Neighbourhood Watch | Volunteers work with community policing teams to extend their reach and to report concerns. |
| Safe Places | Window stickers indicate places where people can go when they feel threatened, anxious, confused or worried. Staff can offer a word of advice, support and a few minutes quiet respite. |
| Speedwatch | Villagers highlight areas of concern, these are monitored by the Council and if there is a problem, volunteers carry out speed checks with training and support from the Police. |
| Stay Safe Stay Alive | Road traffic awareness for community groups provided by the Fire and Rescue Service. A hard hitting presentation for audiences aimed at changing driver behaviour. |
| Street Pastors | Volunteers who patrol the streets of towns in the evenings and early hours of the morning to help and signpost revellers. Helps to tackle anti-social behaviour and health risks. |
| Street Watch | Neighbourhood and community watch - local volunteers monitor streets and communities for unusual activity and report concerns to the police. |
| Action on traffic | Villages and towns focus on traffic issues, looking at how to tackle speeding, congestion, dangerous parking with a view to changing driver behaviour and improving safety. |
| Breakthrough | Self confidence and personal resilience skills for young people, helps combat loneliness, health issues, family worries and bullying. |
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Culture

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| Cider Festivals | A community cider press can bring people together in autumn to use surplus apples to create juice and cider. Can be the focus of a weekend of fun activities for the whole family. |
| Art Therapy | Arts sessions organised for people with long term conditions such as dementia, stroke and disability. Supported sessions also provide advice and help and enable carers to take a break. |
| Mosaics and murals | Using arts and community creativity to brighten up derelict or dowdy areas such as underpasses with mosaic or murals. |
| Digital Village | Digital maps created by volunteers to map and share all of the assets in a village from footpaths and bus stops to play facilities and open spaces. Posted on a public website for easy access |
| The Moveable Museum | A peripatetic exhibition that can be staged almost anywhere. Usually involves facsimile objects and documents that tell a story around a local theme. |
| Village sagas | A village documents its history and creates a theatrical performance to tell the story. |
| Walk back in time | Village historians and volunteers document the history of the village and publish a series of walks for local people - healthy, educational and great for building civic pride. |

Economy

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| The Coming Soon Club | Using empty shops, industrial units and farm buildings, these clubs allow local people to work on their business start- up or social enterprise ideas |
| Pop-up shop | Making an empty retail unit available to a business start-up can help it to develop and prove its viability. Ideas are submitted and judged 'Dragon's Den' style. |
| Barn Doors | Putting redundant farm buildings to use for the community as business units, housing projects, arts venues and much more. |
| Meanwhile Space | Unused public buildings and spaces can be advertised for short-term use by the community. This might be an arts exhibition, a campaign stall, workspace, pop-up shop - anything. |
| Business Challenge | Using a challenge fund, low-cost loan or free business space, people with business or social enterprise ideas are able to bid for support to get started. Can be run as a local 'dragon's den' |
| Local Jobs Board | Local employers encouraged to post vacancies on local village jobs boards and community blog site. |
| Business in the | Local businesses 'adopt' a local group for a year with sponsorship, mentoring, in kind support or |

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| Community | employee volunteering days. Builds reputation and custom and supports community life. |
| Apprentice Scheme | Creating supported work placements can build self confidence, self esteem and skills leading to improved job prospects for local young people. |

Environment

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| Community Clean up | Mass participation event where local people turn up to blitz an area - clearing litter, graffiti, repairing stuff and generally improving the area. Usually culminates in a BBQ or social event. |
| Solar bulk discount scheme | Solar Panels can be costly to purchase and install but less so when a community organises a bulk buy and install contract. Cheaper access to renewable energy. |
| Green Fair | A community organises an event to promote green living and sustainability. |
| Climate Friendly Community | Communities come together to examine what they can do to save energy, minimise waste and promote local food. |
| Community Farm | Landholdings run and managed by the local community with participants sharing in the produce according to the time they give. A more social alternative to traditional allotments. |
| Bee Alive | Volunteers plant wildflowers in different locations to help bees and other pollinators. The project improves biodiversity, provides healthy outdoor activity, raises awareness and civic pride. |
| Freecycle | Community website where people can trade, lend or give away unwanted items. Encourages reuse, repurposing and recycling. A sort of local eBay - local collection only. |
| Flooding | Lobby to change planning law to reflect climate change and surface water flooding due to development |
| Dog Days | Campaign based action to tackle dog fouling, features posters and signs in the village. Uses positive messages, rather than threats of legal action to change behaviour. |
| Refuse collection | More focussed collection service including longer hours for recycling centres |
| Community Education | Related to climate change, flooding |
| Food Champs | Volunteer Network of individuals who can help people in the community who want to start growing their own foods. |

Health, Wellbeing and Leisure

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| Ecogym | Local outdoor conservation work that is great for fitness and wellbeing of volunteers. Involves physical tasks such as ditch clearing, footpath maintenance, decorating and gardening. |
| Memory Dances | A local dance group providing dance for the over 60s providing gentle dance and movement sessions for people with dementia. |
| Singing for the Brain | Social clubs for people with later stage dementia, singing is a social activity and the sessions often involve other recreational activities that give carers a break. |
| Befriending | Volunteers who drop in and support elderly and vulnerable members of the local |

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| | community. |
| Geocaching | Using free software local volunteers place hidden clues (caches) around a village that can be found by anyone using the free mobile App. Great fun, healthy and good for local businesses. |
| Dementia friendly towns | Community groups and businesses collaborate to make a town friendly for people with dementia. Staff training and safe places with clear signage and well publicised. |
| Good Gym | Runners, cyclists and walkers join a club that aims to help the vulnerable in the community - collecting prescriptions, shopping, dropping in for a word or two and helping out when needed. |
| Fit for Life | Sessions for older people based around gentle physical activities such as walking, indoor bowls and dance. |
| Green gyms | A range of outdoor fitness equipment laid out over a course that takes in a walk or jog around the village, park or play area. |
| Doorstep sports | A doorstep survey of young peoples' sports interests that is then translated into a local sports programme on the doorstep. |
| Festivals and fayres | Communities come together to launch a new fayre or festival, have fun and benefit local groups and causes. Can be themed to support the local economy or tourism. |
| Fit Village | Local community-led campaign to get a community active can involve club start-ups, organised activities such as cycles and walks, directories of opportunities, sports fayres, etc. |
| Gardenshare | People who find it difficult to look after their garden can allow others to use the land at no cost to grow local produce. |
| Kidzpace | Soft play sessions in a village or community hall |
| Mellow Velo | A non-competitive cycle club that plans and organises rides for families and social riders. Often involves a social element such as a meal or visit to a local landmark. |
| Off the tracks | Creating a new path to link up a network or access an area of landscape, heritage or archaeology can increase use of existing paths. |
| Outbox Scheme | Boxing clubs can offer diversionary activities for challenged young people. Provides a highly disciplined and focused activity, within a safe and supported environment. |
| Park run | Social running clubs using parks and village paths to encourage people to get fit. |
| Scarecrow Festival | Local people make scarecrows that are displayed over the course of a weekend festival of fun and games. Great for building community spirit. |
| Secret gardeners | Village garden volunteers come together to look after green spaces |
| Street Cup | A range of urban street based games and competitions. A street is closed to enable competitions to take place during a day of activities. |
| Village skills | Local 'experts' in a village or community who can help and mentor others. Might be business mentors, fitness mentors, youth mentors, anything. A local register is set up and matches made. |
| Health Fair | Run an annual Health Fair where everyone involved in Health and Wellbeing can get together for networking and provide information and advice to the public and client groups. General improvement in information and advice. |

Older People

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| Gardenshare | People who find it difficult to look after their garden can allow others to use the land at no cost to grow local produce. |
| Men's Shed | A shed where people come together to learn and share DIY skills and carry out repairs and build things for the community such as benches, bird hides, nest boxes, |

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| | etc. |
| Our Lives, Our History | The memories of older people captured through interviews for posterity. Can focus on past trades and industry, farming, vocations, memorable events, etc. |
| Fit for Life | Sessions for older people based around gentle physical activities such as walking, indoor bowls and dance. |
| Dementia Café | A drop in and self help session for people with dementia, can involve trips and walks. |
| Singing for the Brain | Social clubs for people with later stage dementia, singing is a social activity and the sessions often involve other recreational activities that give carers a break. |
| Art Therapy | Art sessions for people with Dementia |
| Safe Places | Window stickers to indicate a safe place where people can go if they feel anxious, threatened or worried. Staff provide a word of advice, support and / or make a call for a few minutes respite. |
| Dementia Friendly Town | Community Groups and Businesses collaborate to make the town a friendly and welcoming place for people with dementia and their carers |

Transport

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| Lorry watch | Working with the Council's Trading Standards Team, local volunteers monitor HGV vehicle movements in a community - reporting offences and initiating action against offenders. |
| Stay Safe, Stay alive | Road traffic awareness for community groups provided by the Fire and Rescue Service. A hard hitting presentation for audiences aimed at changing driver behaviour. |
| DIY Streets | Communities come together to plan how to manage their streets and public spaces. Can initiate innovative solutions to traffic, pollution and speeding problems. |
| Community Safety Partnership | Residents of a settlement come together to work with schools, police and other partners to address safety concerns with positive community-led actions. |
| Speedwatch | Villagers highlight areas of concern, these are monitored by the Council and if there is a problem, volunteers carry out speed checks with training and support from the Police. |
| Cycle Routes | Keen and social cyclists come together to work on mapping, improving access, waymarking and maintaining routes to encourage cycling for leisure and as a sustainable transport option. |
| Community Transport | Local community transport schemes - Schemes could be anything from a regular bus route or dial-a-ride services. |
| Traffic calming | Rules, regulation and clarity for developing schemes |

Our Community and Housing

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| The Amazings | Community identifies people with skills and assets that can be called upon to help others. From gardeners and plumbers to web designers and musicians |
| Mission Impossible | Parishes adopt a priority for action – such as reducing obesity, speeding, graffiti, getting fit – and then link up clubs, facilities, schools and community groups to initiate a programme of activities |

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| Community Campaigns | Community-led campaigns to address local issues such as sexual health prostate cancer and any number of local concerns |
| The Big Lunch | An annual get together for local people to come along and share food and drink. Great for building community spirit and support. |
| Friends | Local people form a friends group to look after a local asset such as a park, woodland, river, meadow or heritage site. Can be part of the management or ownership of the asset. |
| Community Lunch Group | (currently in Horningsham, Chapmanslade, others?) A weekly community lunch |
| Step out housing | Supported housing units for people with learning disabilities, providing support and care as they transition to independent living. |
| Solar Bulk Discount Scheme | Solar Panels can be costly to purchase and install but less so when a community organises a bulk buy and install contract. Cheaper access to renewable energy. |
| Community Land Trust | A community can promote housing or employment to meet local needs, shape the development of their place and retain control of housing and workshop allocations to benefit local people. |
| Village Builders | Local self build housing projects with support from parish councils and local land owners, local people can build low cost homes where they want to live |
| Estate Management | Tenants on a housing estate (usually social) become members of a Board that co-manages the estate with landlords. |
| Gypsy and Traveller site refurbishment | Involving gypsy and traveller communities in the self management of their sites . Labour, design and planning all delivered jointly with the community. |
| Skills4Life | Workshops run for young people, providing info and help with understanding and planning for careers, finances, budgeting, cooking, housing etc |
| Community Housing Scheme | The creation of self contained and sustainable new settlements, usually incorporating self build, allotment plots, reed drainage, heat pumps -to achieve off-grid sustainability. |
| Broad Band | Solution networking with communities in Wiltshire |

Report Author:

Jacqui Abbott, Warminster Community Engagement Manager

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Report to Warminster Area Board
Date of meeting 5th January 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

| Applicant | Amount requested | LYN Management Group recommendation |
|---------------------------|------------------|-------------------------------------|
| Wylde Coyotes Afterschool | £825.00 | 13 th December 2016 |
| Wylde Coyotes Afterschool | £4592.50 | 13 th December 2016 |
| Kingdown School | £4900.00 | 13 th December 2016 |
| | | |

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2016/17 Warminster Area Board was allocated £21,870.00

4.2. The Warminster Area Board Youth Funding balance for 2016/17 is £21,043.12

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £10,725.62

5. LYN report

A Local Youth Network Management Meeting has been arranged for Tuesday 13th December 2016 where the applications from Wylle Coyotes x2 and Kingdown School, will be considered and recommendation made during the Area Board meeting on the 5th January 2017.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|---|------------------------------|----------------------------------|-----------|
| ID 372 | Wylle Coyotes Afterschool | Green Light Outdoor Amenities | £825.00 |
| Project description Short paragraph description of the project: To enhance our outdoor space to include a covered patio area for a Stoop for the young people to congregate in a safe place and an outdoor table tennis table which we hope will be used by all ages but especially the Other Club youth group | | | |
| Recommendation of the Local Youth Network Management Group It was agreed to award the full requested grant amount of £825.00 towards the Green Light Outdoor Amenities. The decision was based on a scoring process where the applicant was Marked 51/60 (bench mark 30/50). | | | |

The following conditions apply.

To ensure that the equipment that will be used will be fire resistant as part to ensure the Safeguarding and the welfare of the users.

| Application ID | Applicant | Project Proposal | Requested |
|----------------|---------------------------|-----------------------|-----------|
| ID 381 | Wylde Coyotes Afterschool | The Other Club Year 2 | £4592.50 |

Project description

Short paragraph description of the project:

To support staffing costs and rent to keep The Other Club open in Codford for a second year. We also want to open up for a 2nd night specifically for the younger teens age 13 -15 because this is what they have asked for.

Recommendation of the Local Youth Network Management Group

To award (in theory) the full requested amount of £4592.50 towards the opening of an additional club for 13 -15 year olds. The decision was based on a score process where the application was marked 49/60 (bench mark of 30/60)

The following conditions apply

The funds will be ring fenced at which time the applicant will need to advertise for additional help. There were concerns around the limited staff available (only 2 paid staff recorded) to supervise the young people. The Group felt that there could be a possibility of safe guarding concerns and the welfare of both the young people and those who are supporting, came into question. The LYF will support the applicant with promotion for volunteers.

| Application ID | Applicant | Project Proposal | Requested |
|----------------|-----------------|--|-----------|
| ID 372 | Kingdown School | Eco-Marathon Project and British Student Karting Project | £4900.00 |

Project description

Short paragraph description of the project:

To run both of the following Projects. Eco-Marathon projects is to design and build a vehicle that is as economical to run as possible. We hope compete in the Shell Eco-Marathon Europe event and UK Eco-Marathon event. British Student Karting Project - is 36 students entering a national competition to be crowned karting Champions of Britain - we need help with funding coaching and transport costs.

Recommendation of the Local Youth Network Management Group

To award in full the amount requested of £4900.00 towards the Eco-Marathon Project and British Student Karting Project. The decision was based on a scoring process where the application was marked 56/60 (bench mark 30/60)

No conditions apply

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

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Kingdown School Eco and Go Karting Projects

Expenditure Breakdown

| Itemised Expenditure | £ | Itemised Income | £ | Yes if Confirmed |
|--|----------|----------------------|--------|------------------|
| Fuel Injected Moped | 1000.00 | Our Current Reserves | 300.00 | Yes |
| Transmission | 300.00 | | | |
| Wheels | 300.00 | | | |
| Hybrid Bearings | 800.00 | | | |
| Body Shell Production | 1000.00 | | | |
| Karting fees Subsidy to be all inclusive | 1000.00 | | | |
| Coaching + no space for others | 500.00 | | | |
| Total | £4900.00 | | | |

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Health and Wellbeing Group Update January 5 2017

The Health and Wellbeing Group has been established by Warminster Area Board to:

- Act as a local forum to facilitate the co-ordination of local health and wellbeing services
- Represent the views of the older community & other vulnerable groups to the Area Board
- Work with Commissioners to steer and develop services
- Make best use of existing community capacity
- Identify opportunities to lever in other funds
- Tackle isolation and ensure inclusion
- Improve wellbeing and community resilience

Stephanie Stephens has been elected as Chair

Cllr Keith Humphries has been elected as Vice Chair and is the Area Board representative on the group.

Francis Ballinger had been appointed by the Area Board as Older People's Champion.

Bernice Robbins has volunteered as Carers' Champion

Priorities identified by the Health and Wellbeing Group and associated work-plan include:

1. Information and Advice

Mental Health Awareness Raising session Area Board **2 March 3.30pm**

Health Fair for public and providers **Friday 31 March 1.30pm**

Enhanced information and advice support via the Community hub, working with Cornerstone and other providers. Proposal to install and staff new telephone information line (see separate application)

Plans to take information and advice out to villages and tap into coffee mornings etc.

2. Loneliness and Isolation

Handyman service being investigated

Information and Advice improvement as above.

Carers' café available monthly.

Men's Shed & Dementia Café planned

3. Community Transport

Survey of need to be developed

4. Dementia Support

Warminster to be signed up to Dementia Action Alliance via the Health and Wellbeing sub-group and will include a range of community groups and businesses.

Alzheimer's Support are currently looking for premises which will allow a range of projects to be delivered for people with dementia and their carers.

Wider Health and Wellbeing Forum

The former Health and Social Care group (currently Chaired by Ann Merrills) has agreed to act as a wider Health and Wellbeing Forum for the management group. The wider forum remains independent but is working jointly with the Health and Wellbeing group of the Area Board.

Carers Champion (Bernice Robbins) Report back

Key areas for Carers include access to support available, recognition of self as a carer.

Activities undertaken so far:

1. With Jaqui Abbott and Jane Brake to meet Babs Harris and Emer Bolt (Alzheimer's Support CEO and Business Manager) to discuss requirements for Day Centre/Drop in Cafe for Warminster. Suitable premises for both being sought.
2. I have become an occasional volunteer for Carers Support Wiltshire (CSW) and attended Warminster Hospital on Carers Rights Day (25 Nov) and met 10 carers, many of whom did not know of the organisation or their rights.
3. To address the imbalance between the number of carers represented on the

census and those registered at CSW I have contacted 16 condition-related support groups to ask what services they supply and how many carers they support with BA12 post codes.

4. Having met with Jacqui Abbot and Jackie Menton (CSW) the hospital attendance of Cornerstone and CSW volunteers has been co-ordinated. Opportunities to offer to speak at WIs in the area are being circulated also.
5. I have an arrangement to go to The Stroke Club in early January to tell them about Carers' Rights.
6. Working with Alzheimers Support about possible office space in Warminster.

Older People's Champion (Francis Ballinger) Report

Key areas for Older People include Information and Advice; Loneliness and Isolation, access to services.

1. Development of Information and Advice additional support for Warminster and villages – via Community Hub, Cornerstone & out to villages
2. Working with sub group to develop project plan for Information and Advice at the Community hub
3. Developing plan to work with villages to improve information and advice – pubs, shops, village halls, coffee mornings etc.
4. Visiting Info & Advice provider in Somerset to compare delivery methods

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Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

| | |
|---------------|--|
| Name | Len Turner, Dave Reeves, Francis Ballinger |
| Organisation | Health, Wellbeing and Social Care Steering Group, Warminster |
| Address | C/O Old Persons Champion, 4, Broxburn Rd., Warminster |
| Phone number | 01985 300316 |
| Email address | franba@blueyonder.co.uk |

2. Amount of funding required from the Area Board:

| | |
|--|--------|
| £0 - £1000 | |
| £1001 - £5000 | £1,950 |
| Over £5000 (please note – our grants will not normally exceed £5000) | |

3. Are you applying on behalf of a Parish Council?

| | |
|-----|---|
| Yes | |
| No | √ |

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Warminster Area Health, Wellbeing and Social Care Information & Signposting

6. Project summary: (100 words maximum)

This project is the first of a portfolio of interventions led by the Warminster Area Health and Wellbeing Group. An information gap exists between those who need non-clinical health, wellbeing and social care support and those organisations best placed to help. This work will help to close the information gap by offering a choice of access (internet, phone and face to face) by signposting to services, organisations and sources of help / advice.

7. Which Area Board are you applying to?

Warminster ▼

8. What is the Post Code of the place where your project is taking place?

BA12 9BT

9. Please tell us which themes best describe your project:

Access to information and signposting

| | |
|--|---|
| <input type="checkbox"/> Intergenerational projects <input checked="" type="checkbox"/> Older People Support/Activities <input checked="" type="checkbox"/> Carers Support/Activities <input checked="" type="checkbox"/> Promoting physical and mental wellbeing <input type="checkbox"/> Combating social isolation <input checked="" type="checkbox"/> Promoting cohesive/resilient communities <input type="checkbox"/> Arts, crafts and culture <input type="checkbox"/> Safer communities | <input type="checkbox"/> Heritage, history and architecture <input type="checkbox"/> Inclusion, diversity and community spirit <input type="checkbox"/> Environment, recycling and green initiatives <input type="checkbox"/> Sport, play and recreation <input type="checkbox"/> Transport <input checked="" type="checkbox"/> Technology & Digital literacy <input checked="" type="checkbox"/> Other |
|--|---|

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Many citizens are unaware of the availability of support despite the existence of helpful local websites such as the Town Council's and Healthwatch Wiltshire's 'Your Care, Your Support' site. In addition, some residents are unwilling or unable to access such information online, preferring personal contact and signposting, which helps them clarify the questions asked. Additionally, it can be difficult for village residents to access facilities at times that facilities are open.

How many older people/carers do you expect to benefit from your project?

While some older people are comfortable with accessing information online, many are not. It can be difficult for those who are adept at, or have no access to IT to appreciate the difficulties and lack of advantage faced by those who cannot or are reluctant to access information online. The aim of this project is to enable community area residents to access the information they need - for those with restricted mobility, older people and carers, the flexibility of seeking help by telephone will be a real plus. The provision of a computer, with links to Healthwatch etc, (Your Care Your Support) and Age UK (Wiltshire) will augment the current service provided by Cornerstone.

How will you encourage volunteering and community involvement?

The plan is to expand the role of the Community Hub in the Central Car Park to include information and signposting to health, wellbeing and social care advice, support and provision. This will be achieved through the access existing local, regional and national websites; physical information (leaflets etc.) held in the Hub; the local knowledge of volunteers, some of whom may already be volunteering in the Community Hub. One area of the Hub will be dedicated to the display of relevant printed literature, and will be equipped with a table and chairs. Telephone access, with its own phone number, will be available during Hub opening hours and an email address will facilitate online enquiries. A laptop will be available to enable relevant sites to be browsed. The launch will be advertised in the Warminster Journal and on Warminster Community Radio, and will include an appeal for additional volunteers to support the enhanced service.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

Multiple access routes (face-to-face; phone, email and internet) will help meet the needs of the community. The scope will be limited to the provision of information and signposting and will not promote, recommend or favour individual providers, or offer advice. The service will be freely accessible to all.

How will you work with other community partners?

A number of locally-based organisations focus on other needs including Citizens Advice Wiltshire (who give only nationally-focussed advice on Tuesday only, from 10.00 to 15.00); Cornerstone (Monday, Wednesday and Friday from 10.00 to 12.30); and the Civic Centre and the Library who have limited leafletting. These organisations all have an important role in supporting the community, but the aim of this project is to provide a single focal point for all health, wellbeing and social care issues with referrals from the other organisations as well as medical practices, social services and the hospital. The pivotal location of the Community Hub, coupled with its longer opening hours (Mon/Wed/Thu 10.00 to 16.00 and Tue/Fri/Sat 10.00 to 13.00) will offer an accessible, efficient and convenient service.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The service will be limited to information and signposting - no advice will be provided avoiding the need for indemnity insurance. Whilst every effort will be made to ensure that information provided is up-to-date and accurate, the ultimate responsibility will remain with the source organisations, both in terms of printed literature and website content. A comprehensive range of health, wellbeing and social care signposting will be offered to allow for maximum choice and to ensure impartiality.

Anyone using the Community Hub is protected by full public liability insurance and volunteers providing the service are protected by employer's liability insurance which has specifically sourced to provide cover for volunteers. These insurance are maintained by the Warminster & Villages Community Partnership/Warminster & Villages Development Trust. Ultimate responsibility for the premises rests with the Development Trust and the responsibility for services delivered through the Community Hub rests with the Community Partnership.

12. Monitoring your project.

How will you know if your project has been successful? *required field

Success may be measured in a number of different ways. The first stage is to effectively publicise the availability of the service which may be measured by surveys, by footfall and anecdotally. The effectiveness of the service will be harder to measure, as in line with existing Community Hub practice, no record of individual names and any other identifiable confidential information will be kept. Every effort will be made to record the number of people accessing the service each month. An indirect indication may be measured by the service providers who are approached as a result of signposting.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If, as anticipated this service proves to be of value to the community, the Area Board's Community Area Health and Wellbeing Group will endeavour to identify sources of funding that will ensure the project's sustainability.

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

Not applicable

15. Finance:

15a. Your Organisation's Finance: The Area Board's Warminster Community Area Health and Wellbeing Group has no independent financial standing and no accounts or financial data. All finances for this project would be held, administered and accounted for by the Warminster & Villages Community Partnership – (Treasurer Cllr Pip Ridout)

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £

Total required from Area Board £

Expenditure **£** **Income** **£** **Tick if income confirmed**

NB. If your organisation
reclaims VAT you should
exclude VAT from the
expenditure
(Planned project costs [help](#))

(Planned Income [help](#))

| | | | | |
|---------------------|--------|--------------|--|--------------------------|
| Laptop PC including | 800.00 | | | <input type="checkbox"/> |
| software & maintena | | | | <input type="checkbox"/> |
| Printer | 110.00 | | | <input type="checkbox"/> |
| Telecoms line | 205.00 | | | <input type="checkbox"/> |
| Journal advert | 180.00 | | | <input type="checkbox"/> |
| Display boards | 270.00 | | | <input type="checkbox"/> |
| Telecoms kit | 25.00 | | | <input type="checkbox"/> |
| Telecoms charges | 60.00 | | | <input type="checkbox"/> |
| Printed Leaflets | 300.00 | | | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> |
| Total | 1950 | Total | | |

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
 No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Warminster

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

| | Item | Update | Actions and recommendations | Who |
|----------|--------------------------------|--|-----------------------------|-----|
| 1. | Attendees and apologies | | | |
| Page 101 | Present: | Cllr Andrew Davis (Chair); Barry Ricketts (Chitterne P.C.); Jacqui Abbott (Wiltshire Council); Denise Nott (Wiltshire Council); Philip Dale (Heytesbury, Imber and Knook P.C.); Spencer Drinkwater (Wiltshire Council); Len Turner (Warminster & Villages Community Partnership); Cllr Sue Fraser (Warminster Town Council); Simon Jasper (Corsley P.C.); Phil Jefferson (Chapmanslade Parish Council) Mike Lucas (Chitterne Parish Council); Pat Whyte (Wiltshire Council); Martin Rose (Wiltshire Council); Keith Munston (Chapmanslade Parish Council); Mike Perry (Bishopstrow Village Meeting); Petr Emmerton (Chitterne Parish Council); Ian Bell (Longbridge Deverill Parish Council); Charly Chilton (Wiltshire Police). | | |
| | Apologies: | Heather Abernethie (Warminster Town Council) | | |
| 2. | Notes of last meeting | | | |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|------|---|--|---|----|
| Page | | <p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 30th June 2016.</p> <p>The Link can be found at:</p> <p>Warminster Area Board Minutes 3rd November 2016</p> | | |
| 102 | Financial Position | | | |
| | | <p>The current balance for the Warminster CATG for 2016-17 up to the 23rd November 2016 is £10,132.53</p> <p>MR update 23/11/16 – Budget Figure includes additional predicted spend at Geys Hill of £2,000</p> | <p>See sheet attached. Funds include commitments carried forward from last year. Remaining budget up to date of meeting is £10,132.53</p> | MR |
| 4. | Update on Top 5 Priority Schemes | | | |
| a) | 3954 / 4185 The Close | <p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14th October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste team about domestic bins blocking footway on The Close. See email dated 15th Sept.</p> <p>MR to look at footway camber along The Close.(2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been</p> | <p>(Priority 1)</p> <p>Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared.</p> <p>CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from</p> | MR |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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| | | <p>carried out.</p> <p>Meeting held on 14th October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> | WTC and confirmation of cost. | |
| b) | 4071 Victoria Road / Masefield Road | <p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, & safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing & lining improvements & raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p> <p>CATG confirm acceptance of design</p> | <p>(Priority 1).</p> <p>MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p> | MR |
| c) | 3146 / 4263 Imber Road | <p>Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.</p> <p>Request metro count in first instance. Location to be agreed.</p> <p>MR update 23/5/16. Awaiting agreed locations for metro-count(s)</p> | <p>Priority 1.</p> <p>Bar markings across private driveways agreed. To be picked up under ad-hoc lining works.</p> <p>No scheme forthcoming at present time but issue will remain on list for time being. Local community is looking at forming a</p> | MR |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|----------|-------------------------|---|---|----|
| Page 104 | | <p>MR update 15/09/16. Locations for MC's agreed. Programmed for wk. commencing 26th September. Delayed due to school holidays and overall heavy demand for MC's.</p> <p>Possible CSW scheme – LH Leave on for now, no action as yet.</p> <p>Metro count results:</p> <ol style="list-style-type: none"> 1. <u>Imber Road (N of East St.)</u> Mean = 22.2mph, 85th %ile 26.6mph AADT = 2212 2. Imber Road (S of Fairfield Rd) Mean = 22.7mph 85th % ile = 27.1mph AADT = 2210 3. Fairfield Road Mean = 19.5mph 85th % ile = 23.3mph AADT – 3944 | <p>CSW group and is currently in discussion with Leanne Homewood.</p> | |
| d) | 4226 Townsend Chitterne | <p>Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.</p> <p>Allocated as a PRIORITY 1 SCHEME – Options to be</p> | <p>Priority 1.</p> <p>20mph limit with light touch measures to be implemented</p> | MR |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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| Page 105 | | <p>prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p> <p>MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC. Further representation received from local residents unhappy with decision and further metro-count undertaken. Result Southbound AV = 26mph 85th % ile = 30.6mph Northbound AV = 29.3mph 85th % ile. 34mph</p> <p>update 23/11/16</p> <p>Issue on hold pending feedback from Chitterne PC. To be discussed at 7th December meeting.</p> | <p>Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG</p> | |
| | e) | <p>4829 Heytesbury</p> <p>Request to relocate 30mph speed limit terminal on Heytesbury from Tytherington road to coincide with new village boundary. Approx. 200 yds.</p> <p>Outline plan indicating proposals issued to HPC on 4/11/16, now approved.</p> | <p>Priority 1.</p> <p>MR advised that formal advertisement was likely in Feb 17 with implementation during early spring 17</p> | MR |
| 5. | Other highway Issues under consideration | | | |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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|----------|----|---|---|--|--|
| Page 106 | a) | 4089 Woodcock Road Also see issue 3839 | <p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School.</p> <p>Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative.</p> <p>MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.</p> | Issue still on hold pending requirement for Kingdown School to update travel plan. | |
| | b) | 4031 Chapel Street | <p>Waiting restriction request. JA to issue WR1 form to requester. HA to take issue to Town development committee.</p> <p>WR1 form requested.</p> <p>MR update 15/09/16. WR2 form received. Jamie Mundy dealing with request.</p> | Matter being progressed by Jamie Mundy under general review of WR's in Warminster. | |
| | c) | 3753 Chitterne topo survey | <p>Topo survey undertaken in advance of traffic calming options being considered. Currently on hold</p> <p>MR update 15/09/16.issue on hold.</p> | Issue remains on hold. | |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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| d) | 3873 Chain Lane / Smallbrook Road | With Town Council | Issue still to be to be considered by town development committee | HA |
| e) | 4270 Grovelands Way | Bus shelter request. Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council. MR to work with Town Council to progress | MR to liaise with HA; Town Council to progress | MR |
| f) | 3611 Chapmanslade, High Street | Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR to send policy to Chapmanslade PC. MR update 15/09/16 Meeting held with J House in August to discuss options for improvement. | Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barbers Farm development and possible Section 106 monies. | |
| g) | 4584 Newport | Request for White Lines to be extended-junct of Newport Portway. Request by WTC MR update 15/09/16 Agreed Priority 1 scheme. Drawing issued to WTC and approved 19/7/16. With MJS for implementation. | Site currently on ad-hoc lining list awaiting implementation. | MR |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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| h) | 4538 Boreham Fields | Request for review of parking arrangements outside retail units MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards. On hold for now. | Plans indicating effect of parking changes issued to WTC on 10/10/16 and presented to members. No response to date. On hold for now pending further discussion with WTC. | |
| i) | 4537 West Street | Problems with HGV's mounting pavement, concerns re. speed MR update 15/09/16. Site inspection required. | Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared. | |
| 108 | 4838 Portway | Concern relating to speed of vehicles on Portway between George St and The Close and larger vehicles mounting the kerb. | Issue not supported by WTC. See email 10/10/16. Remove from tracker | |
| k) | 4812 West St – Luxfield Road | Speeding concerns West St* - Request for metro count on West street between Luxfield Road and Woodland Road (*please note this is actually Victoria Road) MR Update - SDR requested 15/09/16 SDR results. Eastbound – Av 31mph, 85%ile 37mph Westbound - Av 34mph, 85% ile 39mph | See issue 4537 above | |
| l) | 4806 Woodcock Road | Concerns over speeding vehicles between Imber road and Woodcock Park junction From Woodcock Park to Imber Road. | Metro-count request issued. Awaiting results | |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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| m) | 4694 Bath Road Warminster | Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields. | Site meeting with WTC and Bill Parks remains outstanding | |
| 6. | New issues submitted since previous meeting. | | | |
| n) | 4874 Stockton | Speeding concerns - Request Metro count Stockton os The Glebe | Metrocount form sent to requester. | |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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| 7. | Confirmation of Priority 1 Schemes | | |
| Page 110 | a)3954 / 4185 The Close | Agreed £6000 in total, £4500 CATG / £1500 from WTC (TBA Agreed, | d. & e. For Area Board 5 January |
| | b)4071 Victoria Rd / Masefield Rd | £7300 in total allocated at previous meeting (£5475 CATG / £1825 WTC) | |
| | c)4829 Heytesbury | Agreed £3500 total allocated at previous meeting (£2625 CATG / £875 HPC) | |
| | d)Townshend / Chitterne | Agreed £7k in total, £5250k from CATG, £1750 from PC) | |
| | e) Ad hoc lining works Warminster area | No cost to CATG at present time | |
| 8. | Any Other Business: <ul style="list-style-type: none"> a) Crockerton issue raised. Need to check maintenance schedule – Pat Whyte b) Chapmanslade speed limit extension – Phil Jefferson to raise as an Area Board issue. c) Sign by solicitors to say where East St. and Boreham Road are. Village name plate. Avoid Lorries driving into Boreham Close – MR to get costing. d) Flooding in Station Road & Fairfield Rd & around the junction – PW to investigate e) Warminster Bowls Club sign by the Minster – Club would need to pay for it – MR to get the costings f) Plants Green double yellow lines potential nr Ashford Home WR1 approved; need to send in WR2 form to Wilts Council g) Freight priorities - SD indicate need for group to choose ' 2' priorities by 29 March 17. Possibly Crockerton and Longbridge Deverill | | |
| 9. | Date of Next Meeting: 29 March 2017 | | |

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£ 382.54**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

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| | |
|------------------------|------------------------------|
| Report to | Warminster Area Board |
| Date of Meeting | 05/01/2017 |
| Title of Report | Community Area Grant funding |

Purpose of the report:

To consider the application for funding listed below

| Applicant | Amount requested |
|--|-------------------------|
| Applicant: Warminster Town Council Project Title: Warminster Town Park View full application | £5000.00 |

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

| Application ID | Applicant | Project Proposal | Requested |
|---|-------------------------|----------------------|-----------|
| 2174 | Warminster Town Council | Warminster Town Park | £5000.00 |
| Project Description: A variety of work is being undertaken to restore areas of the park. New work is involves installing a wild flower meadow improving habitat for wildlife on the lake as well as providing habitat for ducklings and create a bespoke Christmas Lights store. | | | |
| Input from Community Engagement Manager: Warminster Town Council has recently acquired Warminster Pleasure Gardens and has an ambitious programme of improvements planned as listed. The park is a much used and valued public amenity and residents are keen to see improvements in the general maintenance and for specific projects such as the wildflower meadow. | | | |
| Proposal That the Area Board determines the application. | | | |

The Area Board Community Area Grants has a balance of £28,517.60. If this grant is awarded, the balance will be £23,517.60

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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